**EDITH WESTON PARISH COUNCIL**

**Minutes of the meeting of the Edith Weston Parish Council (EWPC) held on Monday 25 July 2022**

Attendance: Norman Milne (NM) – Chair, Juliet Stuttard (JS) – Vice Chair, , Cathie Gwilliam (CG) - Clerk, Andrew Lunn (AL), Peter Vickers (PV), Peter Coe (PC), Helen Wood (HW) and Neil Farmer (NF).

Visitors: 5 Members of the public including County Councillor Gale Waller (GW).

|  |  |
| --- | --- |
| 119/22. | Apologies |
|  | County Councillors Ken Bool |
| 120/22. | Declarations of interest in items on the agenda. |
|  | Cathie Gwilliam expressed an interest in the closing correspondence item and that she would leave the meeting during that discussion. |
| 121/22. | Public Open Forum |
|  | Les Allen (LA) from the Tommy's Close trustees asked that they have the parish council's support with the planning application to be discussed later in the agenda. He detailed how the plans had been adapted to reflect the concerns of the parish council and residents and that disabled access can be considered at a later date. GW advised that RCC can only consider the application in front of them and not future possible developments. Sue Walling (SW) asked the parish council to consider 3 things.   * Did the council consider the plans still catered adequately for all age groups including the under 3’s following changes that seem to have been made since the plans submitted for council funding. * Did the council consider the plans adequately dealt with the maintenance of privacy for neighbouring properties in view of the fact that there was no mention of previously planned landscaping. * Could consideration be given to the development of some ground rules similar to those in place in North Luffenham on how and when the facilities be used as protection for those affected by the development.   RCC Report – RCC have opened consultation on the Issues and Options document forming part of the local Plan process. This is an opportunity for all residents to have their say on various issues such as how many houses should be built in Rutland, whether they want a new town or extend the current towns of Uppingham and Oakham.  She also asked that people remember the Oakham food bank due to the increase in use. |
| 122/22. | Minutes of the last meeting Monday 27 June. Please see **Appendix A** attached. |
|  | **These minutes have not been prepared by the Clerk/Proper Officer in post at the time of the meeting.**  Proposed by: HW Seconded by: JS  **Resolved.** To accept and sign as a true record. |
| 123/22. | Matters arising from the minutes not on the agenda |
|  | CG detailed the letter received from Empingham surgery regarding the parish council request that someone attend a parish council meeting regarding Edith Weston’s representation on the Patient participation group. They will be holding a meeting regarding presentations to communities on 15th August and will be happy to attend a parish meeting after that meeting. |
| 124/22. | Update from the Army |
|  | None |
| 125/22. | Neighbourhood Planning Committee (NPC) update. |
|  | PC detailed that the draft policies had been passed to the consultant for comment. The updated Housing Needs Assessment was awaiting approval.  NM asked that this be delegated to PC and that he have comments completed by 1st August. |
| 126/22. | To discuss planning applications received |
|  | **2022/0712/FULL PROPOSAL: Construction of a recreational MUGA & playground equipment.** Edith Weston Recreation Ground Os Plot 6518 Manton Road Edith Weston Rutland LE15 8HB. Comments by 28 July 2022.  It was noted that comments in connection to this application posted to date on the planning portal were up to 53 and that none is an objection.  **Resolution.** CG to draft a detailed response with the following points:   * The council is disappointed that there is no supporting statement, detailing how the future use of the equipment will be monitored. * There is very little reference to disabled access. * Consideration is given to a dangerous precedent being set within the Rutland Water Area. * Consideration be given to the impact of traffic and parking disruption within the village. |
| 127/22. | Update on environmental issues in the Parish: |
|  | * TPO study and evaluation tool, Andrew Belson – Consider quote. **Appendix B**   NF detailed how the quotation was very reasonable and that the work detailed met the brief very well.  **Resolution.** CG to double check the Financial Regulation regarding the number of quotes required before appointing a contractor and if the figure was indeed below the required sum then NF would appoint Andrew to undertake the work detailed.  NF, PV and JS to join the working party to walk the village and assist in the tree survey.   * Dog Poo Bin. NF drew everyone’s attention to the email from RCC regarding the request to move the bin.   **Resolution.** NF to reply to RCC regarding the supply of a lidded bin. CG to chase Biffa regarding the increase in regularity of the bin being emptied and if the bin being relocated to inside the gate would change their ability to empty it. |
| 128/22. | Finance: To note the current bank balance on the Parish Council’s Accounts. **Appendix C** |
|  | Proposed by: NM  Seconded by: AL  **Resolved.** Approval of report. |
| 129/22. | To agree of invoices: Copies attached to **Appendix C** |
|  | To agree payment of invoices: Copies attached to **Appendix C**   * Hills Payroll - £55.20   **Resolution.** Approve, CG to action payment.   * TEEC Ltd Hosting Website (annual payment) - £184.79   **Resolution.** Approve, CG to action payment.   * TEEC Ltd Migration and creation of website (one off payment) - £588   **Resolution.** Approve, CG to action payment. |
| 130/22. | To discuss correspondence received by the Clerk. See **Appendix D** |
|  | * Blue Light event request   **Resolved.** Approval for CG to request a pop up show in the village shop car park.   * Dog Poo bin   See item 127/22   * LRALC Councillor and Chairman training   **Correspondence noted.** Councillors wanting to attend training to let CG know so she can book them a slot.   * New Code of Conduct – adoption and compliance training from LRALC, £30 per delegate. 15 September 2022 10am   **Correspondence noted**. GW detailed that it was highly recommended that councillors attend. Councillors wanting to attend training to let CG know so she can book them a slot.   * Tommy Close Update   **Correspondence noted.**   * Clerks Resignation Letter   NM called for this to be discussed in a closed session and the meeting was closed. |
| 131/22. | To confirm the date of the next Parish Council meeting |
|  | Monday **22 August 2022**, 7.15pm, Village Hall. JS offered her apologies as she would not be able to attend. |
|  | Closed Session notes (not for publication) |
|  | **Resolved** to accept CG resignation and offer to stay on for an initial 3 month period to assist in the recruitment process and handover period.  **Resolved** to set up a recruitment working group to go through the process documents provided by LRALC and develop an action plan for presentation at the next parish council meeting. Working group to be JS, PV, HW and CG.  **Resolved** to accept NM intention to resign as Chair. |